

CONSERVE & \$AVE®

2017 SOLAR ELECTRIC REBATE APPLICATION

SECTION A. CUSTOMER INFORMATION (please print)

Customer Name _____ Account Number _____

Home Phone Number (with area code) _____ Daytime Phone Number (with area code) _____ E-mail Address _____

Mailing Address _____ City _____ State _____ Zip Code + 4 _____

Installation Address (if different from mailing address) _____ City _____ State _____ Zip Code + 4 _____

How did you hear about CONSERVE & SAVE®? Billboard Chamber of Commerce Contractor Newspaper Radio Retailer/Vendor
 Social Media TV Utility Newsletter Utility Representative Utility Web Site Other _____

SECTION B. SOLAR INSTALLER/CONTRACTOR INFORMATION

Business Name _____ Lead Installer Name _____

Mailing Address _____ City _____ State _____ Zip Code + 4 _____

Daytime Phone Number (with area code) _____ E-mail Address _____

The solar installer must be a licensed general contractor or licensed electrical contractor to be eligible to install under this program.

Solar installer is a: Licensed General Contractor License Number: _____
 Licensed Electrical Contractor License Number: _____

Is lead installer NABCEP Solar PV certified? (not required) No Yes If yes, NABCEP Solar PV Number: _____

All electrical work must be performed by a licensed electrician working for a licensed electrical contractor.

Electrician License Number: _____

<p>SIGNATURE: I certify: <input type="checkbox"/> I have completely filled out Section A <input type="checkbox"/> I have read, understand, and agree to the terms and conditions – Section D <input type="checkbox"/> I have attached all support materials: <input type="radio"/> Interconnection Agreement/Documents <input type="radio"/> Shading Analysis (Pathfinder, SunEye, or similar) <input type="radio"/> Energy Audit Report <input type="radio"/> Invoice <input type="checkbox"/> All equipment has been installed at the address listed in Section A</p> <p>CUSTOMER SIGNATURE _____ Date _____</p> <p>SOLAR INSTALLER SIGNATURE _____ Date _____</p>	<p>Allow 6-8 weeks for processing. Missing or incorrect information will increase the processing time.</p>
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TEAMING UP TO SAVE YOU MONEY

Austin Utilities: Connections for Better Living™
 Owatonna Public Utilities: we pledge, we deliver
 CONSERVE & \$AVE

OFFICE USE ONLY Gas Electric Water **Total Rebate Amount:**

Date Received _____ Date Processed _____ **\$**

Appliance/Equipment _____

ID _____ Verified By _____ FILE NAME: _____

SECTION C. INSTALLATION INFORMATION

Building Permit Number: _____

SOLAR MODULE: Solar Module Manufacturer: _____ Solar Module Model Number: _____

Number of Modules: _____ Nameplate Module Rating (Watts): _____ Module Performance Warranty (years): _____

System Rating – Sum of Solar Panels (kW): _____ Tilt of Panels if Fixed (degrees): _____

Thin Film? Yes No

INVERTER: Inverter Manufacturer: _____ Inverter Model Number: _____

Inverter Rating (kW): _____ Inverter Warranty (years): _____

Azimuth Angle/Orientation (degrees): _____

System Type: Fixed Seasonally Adjusted Single Axis Dual Axis

Location: Roof Ground Pole

SECTION D. TERMS AND CONDITIONS

The **CONSERVE & SAVE®** solar electric rebate for households and businesses provides financial support for the installation of new grid connected solar electric systems. A rebate of \$0.50 per watt (based on the nameplate module rating) (up to a maximum total rebate of \$5,000) will be available to customers that meet the following criteria:

- Install a new photovoltaic (PV) system that is between 0.5 kW and 10 kW.
- Customer must sign a utility net-metering/interconnection agreement with Austin, Owatonna, or Rochester Public Utilities.
- System must meet the Minnesota Department of Energy Resources rebate requirements in addition to the utility requirements. (See www.state.mn.us; search “solar electric rebate.”)
- Applicants must conduct an energy audit on the proposed installation site and share results with their utility.
- In exchange for the rebate, the utility will own any and all Renewable Energy Credits (RECs) associated with the PV system.

Installation Requirements:

- Must comply with all applicable federal, state, local and utility laws and requirements.
- Must comply with all applicable building and zoning codes and obtain all appropriate permits, providing copies of such permits to their utility.
- System must be installed by a licensed electrical contractor or licensed general contractor.
- Applicants must demonstrate that system will not be shaded by buildings, trees, electricity poles, towers, chimneys, by using a shading analysis tool and site photo. Installations should result in energy production equivalent to a minimum net effect of 90% of an ideally sited system and 85% when using a compensating technology (e.g. micro-inverters, power optimizers, etc.).
- System must be installed within 90 days of filing the interconnection documents with the utility.

Equipment Requirements:

- All of the system components must be new.
- PV modules must be certified as meeting the most current edition of Underwriters Laboratory Standard 1703 (UL1703) and must have a 20-year or greater manufacturer’s performance warranty.
- Inverters must be certified as meeting the current edition of Underwriters Laboratory Standard 1741 (UL1741) and come with a minimum five-year manufacturer’s warranty.

Funding:

- Due to limited funding, this rebate offer can be withdrawn at any time without notice. Applications will be processed on a first-come, first-serve basis.

Steps to Receiving a Solar Electric Rebate:

1. Customer notifies their utility of plans to install a PV system.
2. Customer has an energy audit conducted on the proposed site. Energy audit to be performed by a certified energy auditor, professional engineer, or certified energy manager. If an audit has been conducted on site in the last three years, this step can be skipped.
3. Customer shares energy audit results with their utility.
4. Customer fills out the Generation Interconnection application.
5. If application is approved, the utility will prepare and mail all interconnection documents and rebate application to customer.
6. Customer fills out all documents and returns them to their utility, along with a detailed copy of paid invoice/receipt and shading analysis.
7. Utility orders meter.
8. Utility and the city building and safety department inspect the installed PV system before issuing a rebate check.
9. Rebate check (up to a maximum total rebate of \$5,000) will be issued to the customer/owner of the property.

Return the completed application and required documentation to your utility provider:

Austin Utilities
Attn: Rebate Processing
1908 14th St NE
Austin, MN 55912-4904
507.433.8886
www.austinutilities.com

Owatonna Public Utilities
Attn: Rebate Processing
PO Box 800
Owatonna, MN 55060-0800
507.451.2480
www.owatonnautilities.com

Rochester Public Utilities
Attn: Rebate Processing
4000 E River Rd NE
Rochester, MN 55906-2813
507.280.1500
www.rpu.org